



JEWISH WOMEN'S FOUNDATION  
OF GREATER PITTSBURGH

## **2017 Start-Up Grants Proposal Guidelines**

The Jewish Women's Foundation wishes to fund work that is taking new and innovative approaches to addressing the needs of women and girls in Allegheny County and is requesting brief two-page proposals from fledgling non-profit organizations (budgets less than \$500,000) and for new programs from any non-profit organizations.

**Deadline for Submission:** August 25, 2017

### **Funding Guidelines**

- JWF funds only organizations with their own 501(c)(3) tax status or with a fiscal agent who is a 501(c)(3).
- Projects to be considered are for Allegheny County, PA only.
- JWF does not fund scholarships, political campaigns, capital campaigns or endowments.
- Grants will be between \$2,500 and \$5,000.

### **Evaluation Criteria**

Evaluation criteria for the proposals will include, but not be limited to, the following. Note that JWF expects that not all applications will fulfill all criteria.

- Significance – does the work contribute to positive social change for women and girls?
- Innovation – to what extent does the organization or project address new and innovative approaches to improving the lives of women and girls?
- Methodology – does the organization or project have clear and appropriate work and evaluation plans?

## Notification of Status/Questions

Organizations will be notified in writing of JWF's decision no later than November 17, 2017.

Contact Judy Greenwald Cohen at 412-727-1108 or [jcohen@jwfpgh.org](mailto:jcohen@jwfpgh.org) if you have any questions. Organizations are encouraged to contact Ms. Cohen and discuss proposal ideas. The JWF website also provides additional information: [www.jwfpgh.org](http://www.jwfpgh.org)

## Proposal Format

The proposal should include the following and have a maximum of two printed pages, **not** including the Application Summary Sheet, organizational budget, 501C3 certification and current list of Board Members.

The proposal package should be submitted to [jcohen@jwfpgh.org](mailto:jcohen@jwfpgh.org) by August 25, 2017. The foundation will send an acknowledgement upon receipt of the proposal.

In a single WORD (.doc or .docx) file, combine the following. Maximum of two printed pages.

- I. Statement of Need – What problem are you trying to solve? Include target population and approximate number of people served.
- II. Organizational Background – Include your organization's ability to meet the need you have described.
- III. Project Description – How will you address the need/solve the problem? Include your organization's or project's objectives as well as names and titles of key project staff. To what extent does this address new and innovative approaches to improving the lives of women and girls?
- IV. Evaluation - How will you measure success?
- V. Project Budget
  - a. State amount requested
  - b. Provide list of expenses
  - c. Include other funding sources, if applicable

Please submit each of the following in separate Word or PDF (.doc, .docx or pdf) files:

- I. Application Summary Sheet (attached)
- II. Copy of your most recent organizational budget
- III. 501C3 certification or fiscal agency letter
- IV. List of current Board Members



JEWISH WOMEN'S FOUNDATION  
OF GREATER PITTSBURGH

### Application Summary Sheet

Organization Name: \_\_\_\_\_ Year Founded: \_\_\_\_\_

Current annual operating budget: \_\_\_\_\_

Number of Staff: \_\_\_\_\_ Full Time \_\_\_\_\_ Part Time

Organization's Mission: \_\_\_\_\_  
\_\_\_\_\_

Executive Director: \_\_\_\_\_

Number of Women on your Board: \_\_\_\_\_ Total # Board: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_  
(if different from above)

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Website: \_\_\_\_\_ Facebook: \_\_\_\_\_ Other: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Typed Name and Title: \_\_\_\_\_